FBAATI-37/104/2014-15

July 10, 2015

**CIRCULAR TO MEMBERS # 43**

**To:** **All Members Of The Association**

**NOTICE OF ANNUAL ELECTIONS 2015-16**

Dear Sirs,

Please take notice that the annual elections on 6 seats of the retiring members of Executive Committee of the Association for the year 2015-16 will be held as per Election Rules and Procedure from rule 14 to 19 of the Trade Organizations Rules 2013 on **Saturday, September 12, 2015** between 10:00 am to 5:00 pm at the Association secretariat as per election program given hereunder, duly approved by the Executive Committee of the Association in its meeting held on Thursday July 9, 2015.

The following members of Executive Committee shall retire:

1. Mr. Jawed Ali Ghori
2. Mr. Shaikh Muhammad Tehseen
3. Mr. Abdullah Essa
4. Mr. Faizan Ajanee
5. Mr. Irfan Saleem
6. Mr. M. Babar Khan

**Election Commission**

As per rule 16 of Trade Organizations Rules 2013, Election Commission has been appointed comprising of following 3 members:

1. Mr. M. Rehan Zeeshan Chairman
2. Mr. Masroor Ahmad Alvi Member
3. Mr. Shaikh Muhammad Tehseen Member

**Voting rights**

Members who have completed at least two years of their valid membership of the Association as on date of announcement of election schedule and got their membership renewed by March 31, 2015 will be entitled to cast vote. However, the old members shall be eligible to vote on completion of one year of their enrollment and payment of all dues.

The proprietor, partner or director of the member firm, company or concern, or a person not below the rank of general manager authorized by the board of directors of public limited company shall be entitled to cast vote at the time of elections only if the name of such person has already been registered with the Secretary General and his name appears on the list of voters.

The signature obtained at the time of casting vote must tally with the specimen signature card already deposited with the Association.

**Proposers, Seconders & Candidates**

The prescribed nomination forms filled in neatly and duly proposed, seconded and signed in the appropriate columns would be filed by any person who is eligible to contest the elections for the vacant posts of executive committee members.

**Change of authorized representative**

Last date for receiving changes of names of authorized representatives in voters list, if so desired, will be Tuesday July 14, 2015 till 3:00 pm.

**Objections to the entries of voters list**

Provisional list of all members eligible to vote will be displayed on Thursday, July 16, 2015 at 10:00 am. Last date for receiving objections to the entries in the list of Provisional list of voters will be Friday, July 24, 2015 till 5:00 pm.

Secretary General will intimate action on the objections if any on Wednesday, July 29, 2015 by 5:00 pm.

**Appeal against the decision of Secretary General**

The dispute pertaining to the eligibility of a member who is aggrieved by the decision of Secretary General received up to Saturday, August 1, 2015 till 5:00 pm would be referred to Election Commission.

**Intimation of the decision of Election Commission**

The Election Commission will decide the dispute pertaining to the eligibility of a member aggrieved by the decision of Secretary General and intimate his decisions on Monday, August 3, 2015 at 5:00 pm.

**Final list of voters & issuance and receipt of nomination forms**

Final list of voters eligible to vote for and stand as candidate for the election after incorporating such changes will be displayed and nomination forms issued on Wednesday, August 19, 2015 at 10:00 am.

Last date for receiving nomination papers is Monday, August 24, 2015 till 5:00 pm.

**List of candidates**

A list of valid nominations will be displayed by Tuesday, August 25, 2015 at 5:00 pm.

**Objections to nomination**

Last date of receiving objections by the Election Commission to the nomination of candidates is Wednesday, August 26, 2015 till 5:00 pm. The Election Commission will take decision on such objections and declare it on Friday, August 28, 2015 at 5:00 pm.

**Valid nomination**

The final list of valid nominations will be displayed on Monday, September 7, 2015 at 10:00 am.

**Withdrawal of nominations**

Last date for withdrawal of nominations to avoid appearance of the name of candidates on the ballot paper is Wednesday, September 9, 2015 at 5:00 pm.

**Election of Executive Committee**

The polling for the elections of members of Executive Committee will be held on Saturday, September 12, 2015 between 10:00 am to 5:00 pm at the Association secretariat.

**Nominations for office bearers**

Last date for receiving nomination for office bearers is Tuesday, September 15, 2015 till 5:00 pm.

List of candidates will be displayed on Wednesday September 16, 2015 at 5:00 pm.

**Election of office bearers**

Office bearers of the Association include President, Senior Vice President & Vice President.

Polling for election of office bearers will be held on Friday, September 18, 2015 at 5:00 pm.

**Annual General Meeting**

The Annual General Meeting will be held on Wednesday, September 30, 2015 at 4:30 pm at the Association secretariat.

**Production of Computerized National Identity Card (CNIC)**

The voters shall have to produce their computerized national identity card (CNIC) in original, the number of which will be recorded in the counterfoil of the ballot paper at the time of casting vote.

**Requirement for vote casting**

1. Nomination for authorized representative i.e proprietor, partner, director or general manager of a corporate company.
2. Proof of filing of income tax return for the preceding year.
3. Payment of annual subscription for the year 2015-16 by March 31, 2015.
4. Computerized National Identity Card (CNIC)

**By orders of the Executive Committee.**

Rashid Hamidani

Secretary General

Encl: 1. Annual Election programme 2015-16